

AGENDA HENRY COUNTY COMMISSION MONDAY, DECEMBER 19, 2022 5:00 P.M. CHANCERY COURT ROOM

- 1. Call to order and opening of the Commission.
- 2. Invocation.
- 3. Pledge to the Flag of the United States of America.
- 4. Roll call.
- 5. Citizen's forum.
- 6. Commissioner's forum.

7. **BUSINESS**:

a. Approval of Consent Agenda and action thereon by the Commission.

b. Appointments, confirmations, and elections.

Consideration of a resolution making certain appointments to various boards and committees and action thereon by the Commission.

RESOLUTION #1-12-22

- c. Consideration of a resolution to approve budget amendments and action thereon by the Commission. RESOLUTION #2-12-22, and #3-12-22
- d. Consideration of a resolution to authorize the sale of certain delinquent tax properties at a reduced price and action thereon by the Commission. RESOLUTION #4-12-22
- e. Consideration of a resolution to approve an Interlocal Agreement between Henry County and Drug Task Force.

 RESOLUTION #5-12-22
- f. Consideration of a resolution to increase Henry County Airport hangar rental and approve form lease agreement.

 RESOLUTION #6-12-22
- g. Consideration of a resolution to approve rental addendum for Blue Yonder, LLC at the Henry County Airport. RESOLUTION #7-12-22
- 8. Announcements and Statements.

The January meeting will be moved to the 4th Monday which is January 23, 2022 due to the Martin Luther King holiday.

9. Adjournment.



CONSENT AGENDA DECEMBER 19, 2022

ITEMS TO BE APPROVED:

- 1. Minutes of the meeting of November 28, 2022
- 2. Notary Public designations.
- 3. Various quarterly reports.
- 4. Henry County Medical Center Statement of Cash Flow.
- 5. Trustee's month end report.

RESOLUTION NO. 1-12-22

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO APPOINT CERTAIN CITIZENS AND COMMISSIONERS TO VARIOUS BOARDS, COMMITTEES, AND POSITIONS

WHEREAS, certain vacancies now exist on various boards, committees, and commissions, and in various positions of Henry County, Tennessee; and

WHEREAS, it is the duty and responsibility of the Board of Commissioners of Henry County, Tennessee to appoint certain qualified citizens and Henry County Commissioners to fill said vacancies; and

WHEREAS, the Board of Commissioners has examined and evaluated the qualifications of certain citizens and County Commissioners for appointment to said boards, committees, commissions, and positions.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee, assembled in regular session on this 19th day of December, 2022, a majority or more of said Commissioner's concurring, that:

SECTION 1: Appointments to the <u>Hospital Board</u> for four-year terms which expire in November, 2026.

a.	 	
b.		

BE IT FURTHER RESOLVED that any and all acts previously passed by this Board of County Commissioners which are in conflict with this Resolution be and hereby are rescinded, repealed, and are of no effect whatsoever.

BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage by this Board of County Commissioners and approval by the County Executive, the public welfare requiring it.

PASSED	
	JOHN PENN RIDGEWAY, CHAIRMAN
	HENRY COUNTY COMMISSION
	DONNA CRAIG
	COUNTY CLERK
APPROVED	
	JOHN PENN RIDGEWAY
	HENRY COUNTY MAYOR

RESOLUTION #2-12-22

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO AUTHORIZE CERTAIN CHANGES IN THE BUDGET FOR THE HENRY COUNTY GENERAL FUND FOR FISCAL 2022-2023

WHEREAS, the Board of County Commissioners of Henry County, Tennessee at its June Recessed Session, 2022, adopted the budget for the Henry County General Fund for fiscal 2022-2023; and,

WHEREAS, the said Board of County Commissioners of Henry County, Tennessee must authorize and approve any and all changes and amendments of the said budget of the Henry County General Fund; and,

WHEREAS, the expenditures authorized in the said budget of the Henry County General Fund will be insufficient in certain line items with funds being available for transfer; and.

WHEREAS, it is necessary and appropriate that the said budget of the Henry County

General Fund be amended to provide additional funds for certain line items.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Henry County, Tennessee assembled in regular session on this the 19th day of December 2022, a majority or more of said membership concurring, that the budget for the Henry County General Fund be and hereby is amended as follows, to-wit:

INCREASE REVENUE ACCOUNT 44120, entitled "Lease & Rentals," in the amount of \$82,432.00

INCREASE ACCOUNT 51900-335, entitled "Maintenance & Repair - Buildings," in the amount of \$3,000.00

INCREASE ACCOUNT 39000, entitled "Unappropriated Fund Balance," in the amount of \$79,128.00

This transfer is to put in the budget the revenue for the lease of the TRC building that we purchased earlier this fiscal year.

INCREASE ACCOUNT 58600-513, entitled "Worker's Compensation Insurance," in the amount of \$3,731.00

DECREASE ACCOUNT 39000, entitled "Unappropriated Fund Balance," in the amount of \$3,731.00

This transfer is to pay the additional premium for worker's compensation insurance from audit for last fiscal year.

PASSED	
	JOHN PENN RIDGEWAY, CHAIRMAN
	HENRY COUNTY COMMISSION
	DONNA CRAIG
	COUNTY CLERK
ADDDOVED	
APPROVED	JOHN PENN RIDGEWAY
	COUNTY MAYOR

RESOLUTION #3-12-22

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO AUTHORIZE CERTAIN CHANGES IN THE BUDGET FOR THE HENRY COUNTY GENERAL CAPITAL PROJECTS FUND FOR FISCAL 2022-2023

WHEREAS, the Board of County Commissioners of Henry County, Tennessee at its June Recessed Session, 2022, adopted the budget for the Henry County General Capital Projects Fund for fiscal 2022-2023; and,

WHEREAS, the said Board of County Commissioners of Henry County, Tennessee must authorize and approve any and all changes and amendments of the said budget of the Henry County General Capital Projects Fund; and,

WHEREAS, the expenditures authorized in the said budget of the Henry County General Capital Projects Fund will be insufficient in certain line items with funds being available for transfer; and,

WHEREAS, it is necessary and appropriate that the said budget of the Henry County General Capital Projects Fund be amended to provide additional funds for certain line items.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Henry County, Tennessee assembled in regular session on this the 19th day of December 2022, a majority or more of said membership concurring, that the budget for the Henry County General Capital Projects Fund be and hereby is amended as follows, to-wit:

INCREASE REVENUE ACCOUNT 48990, entitled "Other Revenue," in the amount of \$128,902.21

INCREASE ACCOUNT 91190-718, entitled "Motor Vehicles," in the amount of \$80,000.00

INCREASE ACCOUNT 39000, entitled "Unappropriated Fund Balance," in the amount of \$48,902.21

PASSED	JOHN PENN RIDGEWAY, CHAIRMAN HENRY COUNTY COMMISSION
	DONNA CRAIG
APPROVED	COUNTY CLERK
	JOHN PENN RIDGEWAY COUNTY MAYOR

RESOLUTION #4-12-22

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE, BOARD OF COMMISSIONERS TO AUTHORIZE THE SALE OF DELINQUENT TAX PROPERTIES AT A REDUCED PRICE

WHEREAS, Henry County acquires ownership of parcels which were the subject of the annual delinquent tax collection suits when no other bidder bids on a parcel at the Delinquent Tax Sale; and

WHEREAS, Tennessee law allows the Delinquent Tax Committee and County Mayor to place a fair resale price on each parcel of land purchased by the County at a delinquent tax sale, and said committee may authorize the sale of any tract of land upon such terms as will secure the highest and best sale price; and

WHEREAS, Tennessee law requires that no parcel of land purchased by the County at a delinquent tax sale shall be resold for an amount less than the total amount of the taxes, penalty, cost and interest accrued against such parcel, unless the legislative body determines that it is impossible to sell the parcel of land for such amount and grants permission to offer the land for sale at some amount to be fixed by such legislative body; and

WHEREAS, it appears that the delinquent tax parcels described below are impossible to sell for an amount equal to the total amount of the taxes, penalty, cost and interest accrued against such parcels;

- 1. <u>Property Address:</u> Catfish Rd, Cobanna Subdivision Sec K, Unit 3. Map 023B, Group B, Control Map 023B, Parcel 002.00. Taxes owed \$1,611.65
- 2. <u>Property Address:</u> Catfish Rd, Cobanna Subdivision Sec M. Map 023B, Group C, Control Map 023B, Parcel 013.00. Taxes owed \$1,024.60
- 3. <u>Property Address:</u> Carp Dr, Cobanna Subdivision Sec M., Map 023B, Group D, Control Map 023B, Parcel 015.00. Taxes owed \$2,001.96
- 4. <u>Property Address:</u> Bass Dr, Cobanna Sec D. Map 023B, Group K, Control Map 023B, Parcel 012.00. Taxes owed \$4,041.20
- 5. <u>Property Address:</u> Bass Dr, Cobanna Subdivision. Map 023B, Group M, Control Map 023B, Parcel 038.00, Taxes owed \$1,583.47
- 6. <u>Property Address:</u> Crappie Dr, Cobanna Unit 3. Map 023B, Group N, Control Map 023B, Parcel 022.00. Taxes owed \$1,583.47

- 7. <u>Property Address:</u> Pike Dr, Cobanna Sec K. Map 023B, Group R, Control Map 023B, Parcel 029.00. Taxes owed \$1,583.47
- 8. <u>Property Address:</u> Cypress Cr Rd, Cobanna Subdivision. Map 023G, Group A, Control Map 023G, Parcel 004.00. Taxes owed \$1,838.71
- 9. <u>Property Address:</u> Cypress Cr Rd, Cobanna Subdivision. Map 023G, Group B, Control Map 023G, Parcel 006.00. Taxes owed \$1,748.98
- 10. Property Address: Cypress Cr Rd, Cobanna Subdivision. Map 023G, Group B, Control Map 023G, Parcel 007.00. Taxes owed \$2,109.46
- 11. Property Address: Crappie Dr, Cobanna Unit 3. Map 023G, Group B, Control Map 023G, Parcel 022.00. Taxes owed \$2,089.08
- 12. <u>Property Address:</u> Cobanna Subdivision, Sec H. Map 023G, Group D, Control Map 023G, Parcel 015.00. Taxes owed \$2,314.83
- 13. Property Address: Cypress Cr Rd, Cobanna Unit 2. Map 023G, Group C, Control Map 023G, Parcel 018.00. Taxes owed \$2,261.26
- 14. <u>Property Address:</u> Cypress Cr Rd, Cobanna Sec H. Map 023G, Group C, Control Map 023G, Parcel 015.00. Taxes owed \$2,261.26
- 15. <u>Property Address:</u> Cypress Cr Rd, Cobanna Unit 2. Map 023G, Group E, Control Map 023G, Parcel 011.00. Taxes owed <u>UNKNOWN</u>
- 16. <u>Property Address:</u> Cobanna Subdivision, Sec G. Map 023G, Group F, Control Map 023G, Parcel 007.00. Taxes owed <u>UNKNOWN</u>
- 17. <u>Property Address:</u> Cobanna Subdivision, Sec H. Map 023G, Group G, Control Map 023G, Parcel 023.00. Taxes owed <u>UNKNOWN</u>
- 18. Property Address: Cobanna Subdivision, Sec G, Map 023G, Group H, Control Map 023G, Parcel 009.00. Taxes owed \$1,406.34
- 19. <u>Property Address:</u> Cobanna Subdivision. Map 023G, Group H, Control Map 023G, Parcel 014.00. Taxes owed \$1,840.57
- 20. Property Address: William Street, Lot 0012, Map 095I, Group F, Control Map 095I, Parcel 014.00. Taxes owed \$1,756.12
- 21. <u>Property Address:</u> Lakeview Manor, Lakeview Manor Subdivision. Map 131C, Group B, Control Map 131C, Parcel 013.00. Taxes owed \$1,439.50
- 22. <u>Property Address:</u> Shoreline Dr, Lakeview Manor Subdivision. Map 131C, Group E, Control Map 131C, Parcel 017.00. Taxes owed \$1,439.50

WHEREAS, the offer in consideration is \$500 per parcel (plus closing costs) by Thomas Kopriva for a total of \$11,000.00 (Eleven Thousand Dollars) for all 22 parcels.

WHEREAS, it is in the interest of the citizens of Henry County that said delinquent tax parcels be resold, if possible, not only for purposes of generating revenue through their sale, but also for purposes of eliminating Henry County's liability

and maintenance costs associated with said parcels and also so that the parcels are put back to taxable use; and

WHEREAS, the individuals named above have made offers for quitclaim deeds to said delinquent tax parcels;

WHEREAS, after investigation of said delinquent tax parcels, the Delinquent Tax Committee recommends that the County Mayor be authorized to accept minimum offers as listed above, subject to publication of the offers and the opportunity for any other interested party to raise to the offers as prescribed by law; and

WHEREAS, the Delinquent Tax Committee and County Mayor have approved the terms and conditions of sale recommended by the Henry County Attorney pertaining to offers for a quitclaim deed to the delinquent tax parcels described above;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee, assembled in regular session on this the 19th day of December, 2022, a majority or more of the membership concurring that these delinquent tax parcels cannot be sold for the accumulated total of taxes, interest, penalties and costs against them; therefore, pursuant to TENN. CODE ANN. § 67-5-2507, the County Mayor is authorized to accept an offer for a quitclaim deed to said parcels in consideration of minimum offers subject to publication of the offer and the opportunity for any other interested party to raise to the offer as prescribed by law.

PASSED	
	JOHN PENN RIDGEWAY, CHAIRMAN
	HENRY COUNTY COMMISSION
	DONNA CRAIG
	COUNTY CLERK
APPROVED	
	JOHN PENN RIDGEWAY
	HENRY COUNTY MAYOR

RESOLUTION NO. 5-12-22

A RESOLUTION OF THE HENRY COUNTY BOARD OF COMMISSIONERS TO APPROVE INTERLOCAL AGREEMENT BETWEEN HENRY COUNTY AND DRUG TASK FORCE

WHEREAS, the 24th Judicial District Drug Task Force (the "DTF") has requested that Henry County, Tennessee (the "County") assign one or more County employees to assist the DTF; and

WHEREAS, the DTF is willing to reimburse the County for the entire compensation (wages, benefits etc.) paid to County employees who are assigned to assist the DTF; and

WHEREAS, the DTF provides services beneficial to the citizens and residents of the County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee assembled in regular session on this 19th day of December, 2022, a majority or more of the membership concurring, that Henry County shall enter into the attached interlocal agreement; and

BE IT FURTHER RESOLVED that the Henry County Mayor is authorized and directed to execute the said interlocal agreement on behalf of the County; and

PASSED	
	JOHN PENN RIDGEWAY, CHAIRMAN
	HENRY COUNTY COMMISSION
	DONNA CRAIG, COUNTY CLERK
APPROVED	
	JOHN PENN RIDGEWAY
	HENRY COUNTY MAYOR

INTERLOCAL AGREEMENT BETWEEN HENRY COUNTY AND DRUG TASK FORCE RE EMPLOYEES

WHEREAS, the 24th Judicial District Drug Task Force (the "DTF") has requested that Henry County, Tennessee (the "County") assign one or more County employees to assist the DTF; and WHEREAS, the DTF is willing to reimburse the County for the entire compensation (wages, benefits, etc.) paid to County employees assigned to assist the DTF;

NOW, THEREFORE, the parties agree as follows:

- 1. The County Sheriff, with approval of the County Mayor, may assign one or more County employees to assist the DTF on a full-time and/or part-time basis. The DTF shall have the sole authority to determine whether to accept an employee assigned by the County, and authority to terminate any assignment. Initially, three (3) full-time positions shall be assigned to the DTF. The number of such employees shall be determined by agreement between the County Sheriff (with approval of the County Mayor) and the DTF and may be adjusted from time to time. The work schedule and office location of such employees shall be determined by the DTF. The County cannot guarantee that any County employees will be available for such assignments. In the event a County employee assigned to assist the DTF separates from employment (i.e., is terminated or quits), that employee's position will remain vacant unless and until a replacement is hired. The County may unilaterally reduce the number of County employees assigned to assist the DTF upon 90 days advance written notice to the DTF.
- 2. The DTF shall promptly reimburse the County for the entire cost of compensating all County employees who are assigned to assist the DTF, including (without limitation) the cost of such employees' wages (including employer taxes) and employee benefits.
- 3. County employees assigned to assist the DTF shall receive the same benefits applicable to other County employees. County employees assigned to the DTF shall receive wages, bonuses (if any), benefits, and cost-of-living adjustments (if any) as set by DTF.
- 4. If the DTF decides to reduce the number (or working hours) of County employees assigned to assist the DTF, it shall notify the County Sheriff and County Mayor in writing as soon as possible prior to the effective date of the reduction. If it is necessary to reduce the work hours of, lay off, and/or terminate one or more employees due to a reduction requested by the DTF, the DTF shall reimburse the County for any financial impact of separating the employee(s) formerly assigned to assist the DTF (including, for example and not by way of limitation, any increase in the County's unemployment insurance premiums).
- 5. The DTF shall have supervisory authority over the County employees assigned to assist it. In so doing, the DTF shall comply with all applicable state and federal laws and regulations, including without limitation (if applicable) Title VI and Title VII of the Civil Rights Act; the Americans with Disabilities Act; the Age Discrimination in Employment Act; the Equal Pay Act; the Fair Labor Standards Act; the Family and Medical Leave Act; the Immigration Reform and Control Act; the National Labor Relations Act; the Occupational Safety and Health Act, the Pregnancy Discrimination Act (PDA); and the Uniformed Services Employment and Reemployment Rights Act. POST-certified County employees shall be supervised by POST-certified personnel.
- 6. The DTF shall maintain liability insurance covering the County employees who are assigned to the DTF; such coverage shall defend and indemnify such employees from their actions (or inactions) in the course and scope of assisting the DTF. To the extent permitted by law, the DTF shall indemnify and hold harmless the County for any claims brought against the County (and/or the County's employee(s)) arising out of or pertaining in any way to the actions or inactions of such employees acting in the course and scope of assisting the DTF.

- 7. The term of this agreement is one (1) year beginning January 1, 2023. This agreement shall automatically renew every year for an additional one- (1) year term unless and until written notice of termination is furnished at least 90 days prior to the expiration of the then-current term.
- 8. In the event of a dispute between the parties, the trial courts of Henry County, Tennessee, shall be the exclusive jurisdiction and venue.

This Agreement shall be effective January 1, 2023. HENRY COUNTY	, regardless of date signed. Witness our hands,
By:	By:
JOHN PENN RIDGEWAY, COUNTY MAYOR	JOSH FREY, COUNTY SHERIFF
24TH JUDICIAL DISTRICT DRUG TASK FO By:	PRCE
Sign Name	
Print Name	
Print Title	

RESOLUTION NO. 6-12-22

A RESOLUTION OF THE HENRY COUNTY BOARD OF COMMISSIONERS TO INCREASE AIRPORT HANGAR RENTAL AND APPROVE FORM LEASE AGREEMENT

WHEREAS, the Henry County Airport Committee has recommended that the rental rate for airport hangars at the Henry County Airport be increased to <u>\$190.00</u> for "t" hangars and <u>21 cents</u> per square foot for other hangers; and

WHEREAS, the Henry County Airport Committee has recommended that where this increase would be phased in gradually (for current tenants only), with a maximum rental of \$550.00 per month in 2023, and maximum rental increasing by \$50.00 per year thereafter; and

WHEREAS, the Henry County Attorney has prepared a form Hangar Lease Agreement which the Airport Manager recommends be adopted for future use;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee assembled in regular session on this 19th day of December, 2022, a majority or more of the membership concurring, that beginning February 1, 2023 (or as soon as possible thereafter following the expiration of any existing lease terms), the rental rate for airport hangars at the Henry County Airport be increased to **\$190.00** for "t" hangars and **21 cents** per square foot for other hangers; and

BE IT FURTHER RESOLVED that this rental increase will be phased in gradually (for current tenants only), with a maximum rental of \$550.00 per month in 2023, and maximum rental increasing by \$50.00 per year thereafter; and

BE IT FURTHER RESOLVED that the attached form Airport Hangar Lease Agreement is approved for future use by the Airport, and the Airport Manager is authorized to execute this lease on behalf of Henry County with respect to current and future airport hangar tenants; and

BE IT FURTHER RESOLVED that this resolution (and the associated rental increase and form lease) do not apply to air ambulance tenants; and

PASSED	
	JOHN PENN RIDGEWAY, CHAIRMAN HENRY COUNTY COMMISSION
	DONNA CRAIG, COUNTY CLERK
APPROVED	TOTAL DENNI DIDOEWAY
	JOHN PENN RIDGEWAY
	HENRY COUNTY MAYOR

RESOLUTION NO. 7-12-22

A RESOLUTION OF THE HENRY COUNTY BOARD OF COMMISSIONERS TO APPROVE RENTAL ADDENDUM FOR BLUE YONDER, LLC

WHEREAS, the Henry County Airport Committee has agreed to abate airport hangar rental to be paid by Blue Yonder, LLC in consideration for improvements made to said hanger by Blue Yonder, LLC; and

WHEREAS, Blue Yonder, LLC will enter into the form Airport Hangar Lease Agreement previously approved by this Board of Commissioners at the rental rate of 21 cents per square foot, which the attached proposed Addendum will modify;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee assembled in regular session on this 19th day of December, 2022, a majority or more of the membership concurring, that Henry County shall enter into the form Airport Hangar Lease Agreement (at a rental rate of 21 cents per square foot) and the attached Addendum with Blue Yonder, LLC as Tenant; and

BE IT FURTHER RESOLVED that the Henry County Mayor or Henry County Airport Manager (either of them) are authorized and directed to execute the form Airport Hangar Lease Agreement (at 21 cents per square foot) and the attached Addendum with Blue Yonder, LLC as Tenant on behalf of the County; and

PASSED	
	JOHN PENN RIDGEWAY, CHAIRMAN
	HENRY COUNTY COMMISSION
	DONNA CRAIG, COUNTY CLERK
APPROVED	
	JOHN PENN RIDGEWAY
	HENRY COUNTY MAYOR

Blue Yonder, LLC Lease Addendum

This addendum modifies the Airport Hangar Lease Agreement between Henry County, Tennessee (as Lessor) and **Blue Yonder**, **LLC** (as Lessee) of even date herewith (hereinafter the "Lease"). The definitions in said Lease apply to this Addendum. Said Lease controls except as modified by this Addendum; if the Lease and this Addendum conflict, the terms of this Addendum control.

- 1. **Rental Abatement**: Lessee has made improvements to the Premises in accordance with an agreement with the Henry County Airport Committee that \$35,000.00 of Rental would be abated to cover the cost of those improvements. \$7,425.00 of Rental has already been abated, leaving an additional \$27,575.00 to be abated. Accordingly, Lessee shall not be obligated to pay Rental until Rental payments totaling \$27,575 have been abated. During the last month of the abatement period, Lessee shall pay as prorated rental the difference between the monthly Rental and the balance remaining to be abated.
- 2. <u>Term.</u> The Lease shall have an initial term of _____ months, which is the entire abatement period. After this initial term, the Lease shall automatically renew on a month-to-month term unless and until terminated in accordance with the Lease. The Lease may be terminated during the initial term due to (a) Lessee's abandonment of the Premises; (b) Lessee's default; or (c) mutual agreement of the parties.
- 3. **Fire Code**. Lessee shall make whatever modifications are necessary to comply with the Fire Marshal's requirements at Lessee's sole expense prior to January 31, 2023. Other than as stated in this paragraph, Lessor shall not require Lessee to otherwise modify the hangar.

WITNESS the execution hereof, b	by the parties hereto, in any number of counterpart copies
each of which counterpart copies shall be	deemed as original for all purposes, as of the
day of, 20	_•
LESSOR Henry County, TN	LESSEE Blue Yonder, LLC
By:	By:
[Sign above]	[Sign above]
[0]	Print Phone #:

Print Email Address: